



Edwin M. Lee
Mayor



September Jarrett
Director

Office of Early Care and Education
Citizen's Advisory Committee
Minutes of the Meeting of July 21, 2016

Date: July 21, 2016

Time: 4:00 – 6:00 pm

Location: 1650 Mission Street, Suite 312, Office of Early Care and Education Conference Room

Members Present: Kathie Herrera-Autumn, Sandee Blechman, Carla Bryant, Yohana Quiroz, Candace Wong.

Members Absent: Kim Garcia-Meza, Meredith Osborn, Lygia Stebbing

OECE Staff Members Present: Claudia Ayala; September Jarrett; Armando Zapote;

1) Call to Order/Welcome/Agenda Review

September Jarrett introduced herself as the new Director of the Office of Early Care and Education (OECE) and welcomed Committee Members, OECE staff, partners and members of the Public. In addition to Committee Members the following were in attendance:

- Teresa Gonczy, professional recently relocated to San Francisco
- Sara Hicks-Kilday, San Francisco Child Care Providers Association
- Matthew Rector, First 5 San Francisco
- Anthony (Tony) Tyson, CPAC
- Meenoo Yashar, SFUSD

2) Approval of Minutes of May 19, 2016

The minutes were approved by the 5 Committee Members present with two corrections.

3) Director's Report

Ms. Jarrett reported on her on-boarding process over the last three weeks and shared highlights from a recent QRIS conference.

- **Director's On-Boarding.** Ms. Jarrett shared her excitement about joining OECE as Director and the warm, supportive welcome offered by OECE staff, city and community partners.
- **2016 QRIS National Meeting: Establishing an Ecosystem for High-Quality Early Learning.** Please see Attachment One for select highlights from the conference shared by Ms. Jarrett.

4) Budget Update and Discussion on Citywide Plan Implementation

- OECE Budget and Organization Highlights. Please see Attachment Two.
 - The City budget is not finalized yet; the Board of Supervisors will approve it soon.
 - Capacity building is an essential part of the budget. It consists of various funding types and integral to functionality of various agencies that provide direct services to children, families, the drop-in care center, parent engagement services and facilities funding, just to name a few.
- **Comments and Questions.**
 - "Grant/Other" is one of the budgets listed by Fund Source. What does that mean?
 - What's the PEEF Abatement?
 - It is not easy to understand the budget by types because each funding type includes many funding sources to different programs. It would be easier to understand if the details are broken up. For example, Subsidies and Capacity Building.
 - The total of \$5 million from the Development Impact Fee is the subset of the Facility Grant.
 - Why is \$1.75 million baseline in BOS addbacks? The first year will have \$1.9 million and the second year will have \$1.75 million.
- **Citywide Plan Implementation.**
 - Graham Dobson is lead on the editing process. The final version will be out shortly.
- **Citywide Plan Financial Structure.**
 - The staff of the Office of Early Care & Education have been working diligently to develop high profile models; specifically in the areas of

Block Grants, Anchored Slots, and Vouchers. Please see Attachment Two.

- **Comments from CAC Members.**

- Is it thoughtful to include the understanding of parents and families in the criteria?
- How can we do a better job of educating the families regarding the choices of child care services?
- How can we reform the financial framework to leverage federal and state funding sources?

5) Office of Early Care & Education Staffing Update

- The Office of Early Care & Education will hire ten (10) additional staff members. Please see Attachment Two for the draft organization chart.

6) CAC Members & Leadership

- Carla Bryant Resigns. Mrs. Bryant will resign from the SFUSD effective August 2016.
- Filling Carla Bryant's Vacancy. Mrs. Jarrett shared the process of filling Mrs. Bryant's vacancy on the CAC. The process will begin with the Superintendent of the SFUSD identifying a suitable replacement. At that time, the candidate will be recommended to Mayor Lee. Mayor Lee will then appoint that person to the CAC. Mrs. Jarrett will be working with the Appointment Secretary of the Mayor's Office to determine if there are any applications that need consideration from last year. If not, Mrs. Jarrett will determine the process to solicit applications in order to replace the vacancies on the CAC.
- Recommendations of New Leadership. Carla Bryant recommended Yohana Quiroz as the new Chair, and Candace Wong as the new Co-Chair of the CAC. All CAC members present approved the recommendation unanimously.

7) Public Comment

No comments were made.

**OECE Director's Select Highlights From:
2016 QRIS National Meeting: Establishing an Ecosystem for High-Quality
Early Learning
New Orleans, July 12 – 14, 2016**

This memorandum outlines some of the major themes of the conference and learning for OECE and shares links to some of the key materials and presentations that might be of most interest.

- ***The national movement to ensure access to quality early learning has grown and diversified.*** This year's convening was the largest on record, with more than 1,000 policy makers, practitioners, and funders in attendance. The California delegation was diverse and 125 people strong. There is tremendous inspiration and value in being in one place with professionals committed to early childhood system building and quality. It also provided a chance for me to connect with Barbara Carlson, inaugural Director of OECE; and Ingrid Mezquita, Executive Director of First 5 San Francisco and close partner in ECE system building.

- ***Research is beginning to demonstrate that QRIS can positively impact child outcomes.*** Summary presentations of the latest studies are available here: <http://qrisnetwork.org/conference/2016-qris-national-meeting/222-early-learning-challenge-qris-validation-studies-findings-> To oversimplify what is often dense research, the evidence base is beginning to demonstrate:
 - **Ratings Built on the Right Stuff Work.** The evidence base for the quality indicators supporting teacher-child interaction and the implementation of curriculum and assessment practices are demonstrating the most impact.

 - **Children Making Gains.** Overall, children in highly rated programs are making significant gains on a number of kindergarten-readiness measures, such as early math skills, phonological and print awareness, expressive vocabulary, executive function, social competence and persistence/attention.

 - **Low-Income Children Are Making The Biggest Gains.** Low-income children in rated programs are making similar gains as kids generally. In Michigan, low-income children are making even greater gains than higher income children when it comes to executive function, phonological awareness, and print awareness. This has positive implications for narrowing the achievement gap, but low-income children are still not catching up to their higher income counterparts. Decades of research suggest that access to high quality early education ***should begin early and be sustained over multiple years.***

- ***Interactions continue to be the heart of improving outcomes for children.*** A provocative speaker from the Fred Rogers Center used the analogy of the active and inactive ingredients in toothpaste. In this framework, the quality of interactions between the adult and child are the active ingredient for which there can be no substitute. The inactive ingredients of materials, program structure, staff qualifications, etc., work in service and support this active ingredient.
 - To this end, the State of Louisiana is training anyone and everyone to reliability on the CLASS instrument as a strategy for lifting up interactions as the centerpiece of their QRIS. Jenna Conway, Louisiana Department of Education said, ***“If a Director doesn’t know quality interactions and the CLASS tool, how can she coach her teaching team to successful interactions each and every day?”***

- Analogous to the San Francisco experience, ***the national movement is struggling to move QRIS from a compliance orientation to a Continuous Quality Improvement (CQI) culture held by programs on a dynamic, day to day basis.*** Many systems are streamlining the elements of their QRIS to really focus on the most important components, and thinking about how programs build internal capacity to hold quality improvement work long term. I attended a session on this topic, which unfortunately turned out to be more about capacity building for coaches, than leadership development for programs. A print out is attached and you can access the materials on line for “ Building a CQI Culture: Technical Assistance to Prepare Programs and Strengthen Leaders” <http://qrisnetwork.org/sites/all/files/conference-session/resources/505BuildingCQICulture.pdf>

- ***Financing is fragmented and often in adequate, but there are a few interesting models for exploration for California and San Francisco.*** Two interesting notions for California as we seek to close the financing gap came from a session , “THINK OUTSIDE THE BOX: Generate New Revenue to Support ECE Services” materials are attached or available here: <http://qrisnetwork.org/sites/all/files/conference-session/resources/309ThinkOutsidetheBox.pdf>
 - Louisiana has School Readiness Tax Credits bringing in \$14 million annually through refundable tax credits;
 - Minnesota offers Early Learning Scholarships up to \$7,500 to expand choice for low-income children

- ***San Francisco’s presentation on our Comprehensive Fiscal Analysis was well attended and well received.*** The materials are attached and available

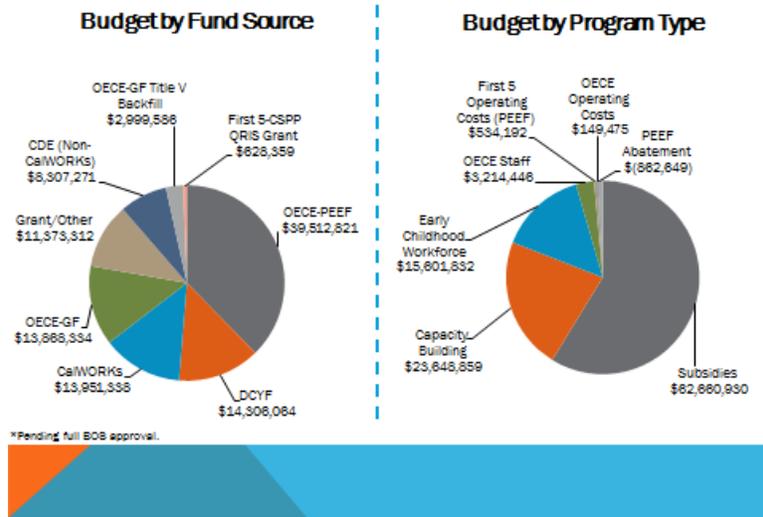
here: http://qrisnetwork.org/sites/all/files/conference-session/resources/340PuttingItAllTogether_0.pdf we seem to be on the leading edge of local system development, and generated a lot of interest in what we are trying to achieve with our financing recommendations.

- My major takeaway for work here in San Francisco with our partners as we continue our partnerships to improve quality is to ***streamline and focus on what matters most***. In line with “focus, focus, focus”. This quote from Fred Rogers shared at the conference it up for me: “***Deep and simple is far more essential than shallow and complex***.”

**OECE Budget
And
Organization Highlights**



16-17 OECE BUDGET: \$104,947,085*



NEW POSITIONS

Classification	FTE	Hiring Timeline	Description
PEEF			
0923	1.00	Immediate	Strategic Finance Manager
1822*	1.00	Immediate	Analyst for Data/Evaluation
1824*	1.00	Immediate	Data/Evaluation Manager
1844 (Tx'd to 1822)	1.00	Immediate	Program Analyst
2917 (Tx'd to 1823)	0.77	October	Program Analyst
9772	1.00	Filled @ First 5	Community Development Specialist
9774	1.00	Filled @ First 5	Senior Community Development Specialist I
Non-PEEF			
1822	1.54	October	Program Analysts
2914	0.77	October	Child Care Drop-In Supervisor
TOTAL	9.08 FTE (10 staff)		

*Position is also approved as a TEL.



ENHANCEMENTS

Aid & Operating Grants

- > **Project 500 Child Care Subsidies.** \$723K in carryforward in order to provide child care subsidies to the 500 most at-risk families in San Francisco.
- > **Operating Grants for Providers.** +\$2.8M (\$4.4M total) in operating grants to support wage increases and help state-contracted providers reach basic quality level.

Capital

- > **Capital Costs for Providers.** +\$1M for the Mission Child Care Consortium (MCCC) to acquire a facility to serve 224 children and for Portola and Excelsior Family Connections to make renovations in order to serve 30 children in two part-day sessions. +\$500K for MCCC facility purchase.
- > **Revenue from Development Impact Fees.** +\$2.1M for general child care facilities and +\$2.9M for neighborhood-specific development (for Eastern Neighborhoods and Visitacion Valley).

Admin

- > **Staff to Design Comprehensive O-5 ECE System.** 4 positions moving from First 5 Commission to OECE and 1 new position in FY16-17 as part of PEEF transition, in addition to two new Program Analysts (1822s) and a Child Care Drop-In Supervisor (2914).



BOS ADDBACKS



Child care subsidies
\$1.9M (\$1.75M
baselined)



Shelter child care
\$63K baselined



BIG PICTURE

- Second phase of transition of PEEF from First 5 to OECE, including direct administration of Preschool for All
- Implementation of recommendations from Comprehensive Financial Analysis of all Early Care and Education (ECE) funding in SF
- Development and submission of ECE Citywide Plan to BOS
- OECE, in collaboration with First 5 and SFUSD, mandated to develop evaluation strategy for all ECE services in SF in FY16-17

