



## CARES 2.0 (Compensation and Retention Early Educator Stipend) Fact Sheet

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### **Overview**

#### **What is CARES 2.0 (Compensation and Retention Early Educator Stipend)?**

Thanks to the leadership of Mayor London Breed and Board President Norman Yee, the San Francisco Office of Early Care and Education (OECE) will distribute \$30 million over the next three-years to educators at city-funded family childcare and early education centers. CARES 2.0 (Compensation and Retention Early Educator Stipend) is designed to recognize the value of our early educators and acknowledge the economic challenges they face in one of the most expensive areas to live in the nation.

#### **Who is eligible for the stipend?**

You are eligible for CARES 2.0 (Compensation and Retention Early Educator Stipend) if:

- You are employed at a licensed family childcare or center-based program in San Francisco, funded by the Early Learning Scholarship (ELS) or Preschool For All (PFA) initiatives.
  - You can view all eligible sites [here >](#)
- You work directly with young children for at least 20 hours a week.
- You have an up-to-date Early Care and Education Workforce Registry Account

#### **Do I qualify for the stipend if I am in a director/supervisor/manager position?**

Directors/supervisors/managers qualify if they spend at least 20 hours a week working directly with children.

#### **Do I qualify if I am an FCC owner/operator?**

FCC owner/operators qualify if they spend at least 20 hours a week working directly with children.

### **Stipend Information**

#### **How much are the stipends?**

Stipend amounts will be finalized after all applications are submitted. Current estimates for the first round of stipends are approximately \$2,000 per educator. OECE will email you the final amount before processing the payment.

**Will the stipends be taxed?**

Yes. The W-9 form is part of the application process. You are required to have a W-9 form on file with OECE. Stipends will be sent in the form of a check to the address provided in the W-9 form.

**How will I receive my stipend?**

You will receive a check through the mail to the address on your tax form.

**When will the stipend be sent?**

Stipends will be distributed twice per fiscal year over the next three years. The application process for the first round of stipends will conclude on November 15. After the application deadline (November 15) eligible applicants will receive a stipend approval email with their stipend amount. You can expect the check to be mailed within 30 days of receiving the stipend approval email.

**What if I move before stipends are sent out?**

Please let us know by completing a new tax form and submitting it to OECE.

**What if I change employers after I submit my application?**

Notify OECE as soon as possible. You will need to complete another application and have your new early care and education employer verify your employment as soon as possible.

## **ECE Workforce Registry**

**Do I have to have a Registry account to receive a stipend?**

Yes. Create an ECE Workforce Registry account at <https://www.caregistry.org>. You will need an active email address.

View the below video guide to learn how to create your account:

<https://youtu.be/3J3frU3WyCY> English

<https://youtu.be/EEScSQkc3xI> Spanish

<https://youtu.be/Un2okuxjzNM> Chinese

**What if I do not know my ECE Workforce Registry login?**

If you forgot your password, you can retrieve it by clicking on “forgot your password?”

<https://www.caregistry.org/index.cfm?module=forgotpass>

### **How do I find my 9-digit Registry ID?**

- **Login to your registry account** at <https://www.caregistry.org>
- **Find the “View/Print Membership Card” blue button on the Quick Links home page**
- **Select “Click Here”**
- **Your Registry ID number is in the top right hand corner of the card**

### **How do I update my employment on the ECE Workforce Registry?**

- Login to your registry account at <https://www.caregistry.org>
- Find “My Tools & Setting” on the left side and click the drop down menu
- Click “My Profile”
- If your current program and site are not listed you can “edit position” or “add a new employment record/status”
- The best way to search for your employment/business/status is to search for your site by “Employer License Number”
- Complete the employment record form
- Click “Save”

### **How do I confirm staff employment on the Registry? (For Program Administrators only)**

FCC Owners/Operators and Center Administrators must verify staff employment on the Registry

- Login to your registry account at <https://www.caregistry.org>
- Find “Program Administration” on the left hand column
- Select “Staff Confirmation”
- Staff in yellow need your confirmation; staff in blue have been confirmed already
- Review staff information and update, if necessary
- Select the “Yes” box to confirm. Select “No” if the staff does *not* work for you
- Select “Confirm Employment Information” at bottom

*Note:* FCC Owners/Operators must verify their own employment. Users must request “Administrative Access” to confirm staff information.

### **Who can I contact for Registry help?**

Contact the Help Desk at Children’s Council at 415-343-4669 or [support@childrenscouncil.org](mailto:support@childrenscouncil.org)

## **Contact Information**

For questions Regarding the Workforce Registry please contact the Help Desk at Children’s Council at 415-343-4669 or [support@childrenscouncil.org](mailto:support@childrenscouncil.org). For all other questions regarding CARES 2.0 (Compensation and Retention Early Educator Stipend) please contact [ECCEstipend@sfgov.org](mailto:ECCEstipend@sfgov.org) or 415-355-3668.