



Program Operating Guidelines Summary of Changes—July 2018

Dear Program Partners:

We are happy to announce the revised Early Learning Scholarship and Preschool for All [Operating Guidelines](#) are posted on our website. We appreciate the feedback many of you have provided over this past year.

This version includes some formatting changes and a few policy updates. We have removed pages that will be updated as available (for example 2018-2019 rates, contact information). As policy changes are implemented, we will issue brief memos on any changes made during the year. As changes occur, we'll send out an email and documents will be posted on the same website page as the Operating Guidelines.

We want to hear from you throughout the year, to continually improve and create guidelines that are a helpful resource for you. If you have any questions or suggestions, please call or email us— <http://sfoece.org/staff-contact-list/>.

Section	Change
Table of Contents	Added more sections to the table of contents; the table of contents now link to the page in the Operating Guidelines.
Introduction	Added new section, includes additional background information
Integrated Services	Added new section, describes our Integrated Service Agencies and Compass Community Services which works with homeless families
ELS Qualified Programs	Added description of qualified programs being committed to continuous quality improvement
ELS Gap	Deleted Text The Gap funding amount does not adjust with variations in the underlying subsidy payment amount related to: Food Program (CACFP) participation, number of days in the month, closure days that exceed the allowed amount, or program rates below
ELS Center Rates/ELS Family Child Care Rates	Center and Family Child Care reimbursement rates will be posted and updated as a separate document in the OG tab on the OECE website.
CACFP	Description added. New policy: Food Program (CACFP) payments will no longer be deducted from State Voucher Payments
Certifying Eligibility and Need—Recertification	Recertification of eligibility changed from annually to 24 months
Child Eligibility—Family Child Care Child Eligibility	Clarification added—FCC Providers may not be paid through ELS funds to care for their <i>own</i> children
Child Eligibility—Residency Requirement	Extended subsidy timeframe for families who are homeless and working with Compass who move out of the county
Sibling Priority	Deleted Text For current and former FCS families, older siblings will be covered for care until the youngest child ages out of ELS at age 5 years.
Child Attendance Policy	Description added
Children with Identified	Added—Families with a child with identified disabilities or special



Program Operating Guidelines Summary of Changes—July 2018

Section	Change
Disabilities or Special Needs	needs will not be required to meet income guidelines for that child, but will need to provide income information so that Family Fees may be determined.
DRDP Reporting in Cocoa	New section
Staff Compensation	Staff wage recommendations will be posted and updated as a separate document in the OG tab on the OECE website.
California Early Care and Education Workforce Registry	New section
Family Child Care Program Quality Networks	New section
Program Payments—ELS Reimbursement Rates	New policy State-subsidized programs only allow 10 paid closure days, and any closure days beyond 10 will require the state payment to be pro-rated. OECE will pay for up to 5 additional closure days
Delinquent Family Fee Policy	Deleted Text Note: Families formerly funded through PFA Plus or Bridge who received continuity funding are not required to pay a family fee in July 2017 or August 2017. Beginning September 2017 these families will be required to begin paying Family Fees (See Appendix A— Family Fee Schedule).
Preschool for All Tuition Credit Specific Guidelines—Calculating the PFA Tuition Credit Amount for Families	Calculating the PFA Tuition Credit Amount for Families will be posted and updated as a separate document in the OG tab on the OECE website.
Other—Community and Family Liaison	New section
Additional Resources—Family Fees Table, ECE Contact List, OECE Contacts	Additional resources will be posted and updated as a separate document in the OG tab on the OECE website.